

# INVITATION TO TENDER

<b>BOTSWANA SCHOOL OF BUSINESS SCIENCES</b>	<b>TENDER TENDERING PROCEDURES</b>	<b>T 1.1 TENDER NOTICE AND INVITATION TO TENDER</b>
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Tender Ref No. BSBS/01/ICT/2026-2027

## TENDER FOR THE SUPPLY, INSTALLATION, INTEGRATION AND COMMISSIONING OF AN RFID-BASED LIBRARY SECURITY AND CIRCULATION SYSTEM TO BOTSWANA SCHOOL OF BUSINESS SCIENCES

Sealed Tender offers are invited for the provision of **SUPPLY, INSTALLATION, INTEGRATION AND COMMISSIONING OF AN RFID-BASED LIBRARY SECURITY AND CIRCULATION SYSTEM TO BOTSWANA SCHOOL OF BUSINESS SCIENCES**

The Procuring Entity is **Botswana School of Business Sciences**

Procurement Method is **Open Domestic Bidding**

Tenderers who are domiciled in Botswana must, in order to be considered for award of the contract, be registered with Public Procurement Regulatory Authority (PPRA) in the categories:

- Code 120 (ICT Technical Support),**
- **Sub-Code 05 (Network Management and Maintenance Services) or**
  - **Sub Code 06 (ICT Security Management and Maintenance Services)**

The tender is reserved for citizens or citizen contractors as stated under Section 76 (2) of the Public Procurement Act. (unless stated otherwise in this tender as may be prescribed by the Minister) to be aligned with the procurement method.

Preference margins will be applied to qualifying bidders in line with the prescribed Preference Scheme (State the relevant Preference Schemes applicable in this tender)

The tender document will be emailed to bidders upon submission of proof of payment to [accounts@bac.ac.bw](mailto:accounts@bac.ac.bw); and Cc [tenders@bac.ac.bw](mailto:tenders@bac.ac.bw); during working days from **08:00** up to **17:00** hours effective from **10<sup>th</sup> April 2026**.

A non-refundable deposit of (P560.00) five hundred and sixty Pula only payable to the institution's Bank account. Youth owned companies will purchase the tender for (P280.00) two hundred and eighty Pula only. The bank details are as follows:

Company Name	: Botswana Accountancy College	Botswana Accountancy College
Bank Name	: ABSA Botswana	Stanbic Bank Botswana
Bank Account	: 3732866	9060002379746
Branch Name	: ABSA House	Fairgrounds
Branch Code	: 290267	064967
SWIFT Code	: BARCBWXXXX	SBICBWGX

Please use the tender number as the reference when depositing at the bank.

**NB: BAC DOES NOT ACCEPT CASH.**

Queries or clarifications relating to the issuance of these documents may be addressed in writing not later than **5 days** before the tender closing date to: Email address: [tenders@bac.ac.bw](mailto:tenders@bac.ac.bw)

A compulsory site visit will be held on the **21<sup>st</sup> April 2026**, at **10:00** hours Location:  
 Botswana School of Business Sciences  
 Gaborone Main Campus  
 Fairgrounds International Finance Park  
 Plot 50661  
 Gaborone

The closing date and time for receipt of sealed tender offers is **11:00** hours on the **8<sup>th</sup> May 2026**. Late tender offers will not be accepted.

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**Evaluation Method:** Least Cost Selection Evaluation procedure.

**The Bid Submission Method is:** One (1) Envelope Submission Method in which the tenderer's technical and financial offers are submitted together in one sealed envelope.

One (1) original tender document marked **ORIGINAL** and two **(2) duplicate copies** of the original document marked copy, and **soft copy in the USB** in one sealed envelope clearly labeled as follows:

- Tender Reference No.: **BSBS/01/ICT/2026-2027**
- Tender Name: **"SUPPLY, INSTALLATION, INTEGRATION AND COMMISSIONING OF AN RFID-BASED LIBRARY SECURITY AND CIRCULATION SYSTEM TO BOTSWANA SCHOOL OF BUSINESS SCIENCES"**

shall be delivered to:

**Botswana School of Business Sciences  
Gaborone Main Campus  
Plot No 50661  
Fairgrounds International Office Park  
Gaborone**

The name and address of the bidder should be clearly marked on the envelope.

**The Public Procurement Regulatory Authority Standardised Conditions of Tender for Services shall apply to this procurement, for which all the applicable Tender Data is contained in the tender documents.**

{Notwithstanding anything in the foregoing, the Botswana School of Business Sciences is not bound to accept the lowest or any tender offer.}