

**Botswana Prison Service - DJS/MTC/PRI 031/2020/2021**

Companies are invited to express their interest in the consultancy services on conditions of service for non-uniformed (civilian) staff of the Botswana Prison Service

**Closing:** 21 January 2021 09H00

**Site Visit:****Contacts**

Senior Superintendent Ntshebe	3611711/21	3975398/003	ntshebe@gov.bw
Senior Superintendent Bedi	3611711/21	3975398/003	obedi@gov.bw

**Collection :** The physical address for the collection of Tender Document is Botswana Prison Service Headquarters, Broadhurst Industrial, Plot No. 10211, next to Mafulo House at the Supplies Office. Documents may be collected during office days between 07:30 and 12:45 and from 13:45 to 16:30 with effect from 14th December 2020. Queries relating to the issuance of these documents may be addressed to: Senior Superintendent Ntshebe and Senior Superintendent Bedi at Telephone No. 3611711/21, Fax Nos. 3975398/003, Email: [obedi@gov.bw](mailto:obedi@gov.bw) and [ntshebe@gov.bw](mailto:ntshebe@gov.bw)

**Fee:**

**Delivery:** The names and addresses of companies should be clearly marked on the envelope. One (1) original marked "Original" plus two (2) copies marked "Copy" must be hand-delivered in sealed envelopes. Identification details to be shown on each tender offer are: "Tender No. DJS/MTC/PRI 031/2020/2021 - Expression of Interest for Consultancy Services on Conditions of Service for Non-Uniformed (Civilian) Staff of the Botswana Prison Service". Tender offers will be submitted to The Secretary, Ministerial Tender Committee, Ministry of Defence, Justice and Security Headquarters, Central Square Building, Ground Floor, Office No. 004 at the Tender Opening Hall, Gaborone, Central Business District, Phase 2, Plot No. 54355, between Masa Hotel and CTO Headquarters not later than 09:00 on 21st January 2021, where the tender opening will be taking place immediately after closing day time at 09:00 in the presence of bidders wishing to attend. The closing time for receipt of tender offers is 21st January 2021 at 09:00. Late tender offers will not be accepted

**Requirements** : Procurement Method: Expression of Interest. Tenderers who are domiciled in Botswana must, in order to be considered for award of the contract, be registered with the Public Procurement and Asset Disposal Board in the following category: Code: 315 - Human Resource Services, Sub-Code: 02 - Job Evaluation, Compensation and Reward Management. Note: This EOI is reserved for 100% citizens owned companies only. The Public Procurement and Asset Disposal Act's Standardised Conditions of Tender apply to this procurement, for which all the applicable Tender Data is contained in the Tender Documents. Notwithstanding anything in the foregoing, the Government of Botswana is not bound to accept the lowest or any tender offer