

Gaborone City Council — Tender No. GCC/03/2024

SUPPLY AND DELIVERY OF CLEANING MATERIAL FOR GABORONE CITY COUNCIL

- SEALED TENDER OFFERS ARE INVITED for the procurement of cleaning materials.
- The Procuring Entity is: Gaborone City Council.
- Procurement Method is: Open Domestic Bidding.
- Tenderers who are domiciled in Botswana must, in order to be considered for the award of the contract, be registered with the Public Procurement Regulatory Authority in the following categories:
 - For Lot A, Lot B, Lot C, Lot D, Lot E – Code: 211– General Supplies, Sub-Code: 01 – Chemicals
 - For Lot F – Code: 211 – General Supplies, Sub-Code: 06 – Plastic Products
 - For Lot G – Code: 213 – General Manufactures/Producers, Sub-Code: 02 – Household Products
- The tender is reserved for citizens or citizen contractors as stated under section 76 (2) of the Public Procurement Act.
- Preference margins will be applied to qualifying bidders in line with the prescribed preference scheme:
 - Presidential Directive CAB 34 (B)/2014 on Economic Diversification Drive (EDD) will apply in this tender.
 - The Presidential Directive CAB 25 (B) 2019 on Citizen Economic Empowerment (CEE) will apply in this tender.
 - Presidential Directive CAB 14 (B)/2015 on price preference as per Local Procurement Scheme (LPS) will apply in this tender.
 - The Economic Inclusion Act and the Public Procurement Act, 2021 will apply in this tender.
- The physical address for collection of Tender Documents is: Council Main Depot, Procurement and Asset Disposal Division, Office No. 43, Plot No. 1224, Haille Selassie Road upon presentation of receipt of payment. Documents may be collected during working hours between 0730 hours and 1245 hours and from 1345 hours to 1630 hours with effect from 10th June, 2024.
- A non-refundable fee of P250.00 (Two Hundred and Fifty Pula only) payable in cash or by bank transfer made out in favour of Gaborone City Council is required on collection of the Tender Documents. Payment shall be made at Gaborone City Council, Revenue Office, Room No. 1, Civic Center, Plot No. 330, along Independence Avenue effective 10th June, 2024 between 0730 hours and 1530 hours during working days.

Account Details:

Name of Bank: Absa Bank Botswana Limited

Account Holder: Gaborone City Council

Account Number: 3209896

Branch Code: 290267

Branch Name: Government Enclave

Reference No: Tender No. GCC/03/2024

- Queries or clarifications relating to the issuance of these documents may be addressed in writing not later than five (5) days before the tender closing date to: Mrs Kelebogile N. Sorinyane, Telephone Nos. 3707369/3180023/3707314, Email: knsorinyane@gov.bw, Fax No. 3901294.
- The closing date and time for receipt of sealed tender offers is 0900 hours on 28th June, 2024.
- Late tender offers will not be accepted.
- The Bid Submission Method is: One (1) Envelope Submission in which a tenderer's financial and technical offers are submitted together in one sealed envelope.
- One (1) original tender offer marked "Original" and two (2) duplicate copies of the original document marked "Copy" in one sealed envelope clearly marked: "Tender No. GCC/03/2024 — A Tender for Supply and Delivery of Cleaning Materials", shall be delivered to: Gaborone City Council, Office No. 40, Civic Centre, Plot No. 330, Independence Avenue, Main Mall, Gaborone.
- The name and address of the bidder should be clearly marked on the envelope.

The Public Procurement Regulatory Authority's Standardised Conditions of Tender for Supplies shall apply to this procurement, for which all the applicable Tender Data is contained in the Tender Document.

Notwithstanding anything in the foregoing, the Gaborone City Council is not bound to accept the lowest or any tender offer.

