

**Republic of Botswana — Tender No. POU/MLWA/CS/SUPPLY OF LAPTOPS AND SCANNERS FOR
LANDBOARDS TRANSFORMATION /0152/22092023
Corporate Services**

SUPPLY OF LAPTOPS AND SCANNERS FOR LAND BOARD TRANSFORMATION

- SEALED TENDER OFFERS ARE INVITED for the procurement of laptops and scanners for Landboards transformation.
- The Procuring Entity is: Corporate Services.
- Procurement Method is: Open Domestic Bidding.
- Tenderers who are domiciled in Botswana must, in order to be considered for the award of the contract, be registered with the Public Procurement Regulatory Authority in the following categories: Code: 203 – Electronic and ICT Supplies, Sub-Code: 01 – Electronic Equipment, Spares and Accessories (including ICT, Photographic and Others).
- The tender is reserved for citizens or citizen contractors as stated under section 76 (2) (d) of the Public Procurement Act. Contractors must be domiciled within Greater Gaborone jurisdiction. Note: PPRA and CIPA locality of bidder must correspond and should be Greater Gaborone; non-compliant bidders will not be considered.
- The tender is further reserved to targeted citizens or a category of businesses or sectors as follows:
 - Package 1: This package is reserved for women operating within the jurisdiction of Greater Gaborone.
 - Package 2: This package is reserved for youth operating within the jurisdiction of Greater Gaborone.
- Prescribed Reservation or Preference Schemes shall be applicable in this tender.
 - Directive on the Economic Diversification Drive (EDD), Presidential Directive CAB 34 (B) 2014 and will be applied in this tender as per the applicable EDD.
 - The Presidential Directive CAB 34 (B) 2014 on New EDD, requires tenderers to purchase all their products from locally based manufacturers and service providers, provided that the goods and services are locally available, competitively priced and meet tender specifications in terms of quality and standard as certified or recognized by Botswana Bureau of Standards (BOBS) or other recognized certifying bodies.
 - To benefit from EDD preferences, bidders must include certified copies of “EDD certificate”.
- The physical address for collection of Tender Documents is: Ministry of Lands and Water Affairs, AKD House, Main Mall, First Floor, East Wing, Office No. 125, Materials Management.
Tender Documents may be collected during working hours between 0730 hours and 1245 hours and from 1345 hours to 1630 hours with effect from 4th December, 2023.
- A non-refundable fee of P250.00 (Two Hundred and Fifty Pula only) payable in cash or Point of Sale (POS) in favour of the Government of Botswana is required on collection of the Tender Documents. Youth owned companies shall pay P125.00 (One Hundred and Twenty-Five Pula only) to get the Tender Document upon producing a valid *omang* card.
- Payments to be made at Ministry of Lands and Water Affairs, First Floor, Account, East Wing, AKD House, Main Mall during the following times: between 0730 hours and 1245 hours and from 1400 hours to 1530 hours.
- Queries or clarifications relating to the issuance of these documents may be addressed in writing no later than seven (7) days before the tender closing date to: Phankie Ntakwa, Telephone No. 3615302, E-mail: pntakwa@gov.bw, Fax No. 3133636 and Thatayaone Tselaesele, Telephone No. 3615307, E-mail: totselaesele@gov.bw, Fax No. 3133636.
- The closing date and time for receipt of sealed tender offers is 1000 hours on 18th December, 2023.
- Late tender offers will not be accepted.
- The Bid Submission Method is: One (1) Envelope Submission Method in which a tenderer's financial and technical offers are submitted together in one sealed envelope.
- Submit one (1) original tender offer marked “Original” and two (2) duplicate copies of the original document marked “Copy” in one sealed envelope clearly marked: “Tender No. POU/MLWA/CS/SUPPLY OF LAPTOPS AND SCANNERS FOR LANDBOARDS TRANSFORMATION/0152/22092023 — Supply of Laptops and Scanners for Land Board Transformation”, shall be delivered to: Debswana House, Ground Floor, Reception Area, East Wing, Main Mall, Private Bag 00434, Gaborone, Botswana.
- The name and address of the bidder should be clearly marked on the envelope.

The Public Procurement Regulatory Authority's Standardised Conditions of Tender for Supplies shall apply to this procurement, for which all the applicable Tender Data is contained in the Tender Document.

Notwithstanding anything in the foregoing, the procuring entity or Government of Botswana is not bound to accept the lowest or any tender offer.