

BOTETI DISTRICT COUNCIL	TENDERING PROCEDURES	T 1.1 TENDER NOTICE and INVITATION TO TENDER
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• TENDER REFERENCE NUMBER: BOT/CMS/RDS/CCP/T02/2024-2025

TENDER TITLE: A WORKS CONTRACT FOR PAVING OF 1.3 KM LETLHAKANE INTERNAL ROADS

- Sealed Tender offers are invited for the provision of a Works Contract for Paving of 1.3km internal road in Letlhakane village. The Works Contract will include the following:
 - i. Gravelling
 - ii. Installation of kerbstones
 - iii. Paving with interlocking bricks
 - iv. Road marking
 - v. Signage

- The Procuring Entity is Boteti District Council- Civil and Mechanical Engineering Services (Roads Division)

- Procurement Method is: **Open Domestic Bidding**

- **Reserved to bidders who domicile in Letlhakane Village in Boteti East Constituency**

- The pre-tender estimate is **BWP 5,270.000.00** (*This is for guidance only; bidders may quote any amount*). *The lowest cost and complaint bidder within the cut-off point bracket will be considered.*

- Tenderers must, in order to be considered for the award of the contract, be registered with the Public Procurement Regulatory Authority (PPRA) in the following categories: **Code: 03 (Civil Engineering), Sub code(s): 01 Construction (Roads, Infrastructure, Airfields), Grade A**

Preference Margins will be applied to qualifying bidders under Local Procurement Scheme (LPS) as per Presidential Directive CAB 19(B) of 2013

- It is opened to bidders who are domiciled in **Letlhakane Village in Boteti East Constituency** and are 100% citizen owned contractors.


Bidders who are currently engaged in any works with Boteti District Council and those who have been awarded projects which are yet to be implemented will not be considered. Bidders who did not perform diligently in past projects will also not be considered. This will be verified through assessing of end of activity report for the previous financial year 2023-2024, prior to publishing the notification of the best evaluated bidder.

- Tenderers to purchase all their products from 100% Citizen locally based manufacturers and service providers, provided that the goods and services are locally available, competitively priced and meet tender specifications in terms of quality standard as certified or recognized by Botswana Bureau of Standards (BOBS) or other recognized certifying bodies.

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- The physical address for collection of tender documents is: Roads Division, Office No. D3, RAC in Letlhakane.
 - Documents may be collected during working hours between 0730hrs-1245hrs and 1345hrs-1630hrs effective 07th May 2024
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- Queries or clarifications relating to the issuance of these documents may be addressed in writing no later than 5 days before the tender closing date to Idah O. Samakabadi and Gasewame Gasewame, Tel No. 2909344/6, *Fax No. 2978234
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- A non-refundable deposit of **P500.00** payable by cash at revenue office No. A1, Rural Administration Centre in Letlhakane made out in favour of Boteti District Council is required on collection of the tender documents. In line with government policy reform of 2015, Affirmative action in favour of Youth owned companies shall pay half price (**P250.00**) to purchase tenders on production of CIPA Extracts and a copy of Identity document(Omang). Revenue office shall be open from 0700hrs to 1245hrs and 1345hrs to 1530hrs from Monday to Friday excluding weekends and holidays.
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- A compulsory site visits with bidder's representatives will be held in Letlhakane starting from RAC on the 13th May 2024 at 0900hrs and Registration starts at 0900hrs and closes at 0930hrs. Contractors who come later than the stated time will not be allowed to participate in the site visit activities. Sending one person to represent more than one company shall not be allowed.
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- The closing date and time for receipt of sealed tender offers is 1000hours on the **28th May 2024**. Late tender offers will not be accepted.
 - The tender Evaluation will follow **Least Cost Selection -Works Evaluation Method**
 - The Bid Submission Method is: *One Envelope Submission Method in which a tenderers financial and technical offer is submitted together in one sealed Envelope.*
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- Tender documents must be submitted in One (1) original tender document marked **ORIGINAL** and two (2) duplicate copies of the original document marked **COPY** in one sealed envelope clearly marked
 - **Tender Reference No: BOT/CMS/RDS/CCP/T02/2024, A WORKS CONTRACT FOR PAVING 1.3KM LETLHAKANE INTERNAL ROADS**, addressed to: **THE COUNCIL SECRETARY, BOTETI DISTRICT COUNCIL, PRIVATE BAG 005, LETLHAKANE** shall be delivered to Procurement Unit office, E15, RAC, Letlhakane
 - The name and address of the bidder should be clearly marked on the envelope.
 - **Section 111 of the Public Procurement Act of 2021 shall apply.**
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The Public Procurement Regulatory Authority Standardised Conditions of Tender for Works shall apply to this procurement, for which all the applicable Tender Data is contained in the tender documents.

{Notwithstanding anything in the foregoing, the Boteti District Council is not bound to accept the lowest or any tender offer.}


Mpaphi I. Kgomo
Council Secretary