

Serowe Administrative Authority (SAA) - CDC/SAA/EDU/T08/2021

Tender offers are invited for the supply and delivery of cleaning materials and chemicals to Serowe Administrative Authority Primary Schools for a period of 24 months starting from contract signing: Primary Education

Closing: 19 January 2021 09H00

Site Visit:**Contacts**

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Clarifications: F. O Ramokhu 4631108/07 framokhu@gov.bw

Collection: The physical address for collection of Tender Documents is Education Office No. 22 at Serowe Administrative Authority (within old Sekgoma Memorial Hospital premises). Documents may be collected during normal working days between 07:30 and 12:45 and from 13:45 to 16:30 effective 18th December 2020. Queries relating to the issuance of these documents may be addressed, in writing, to Senior Assistant Council Secretary, Private Bag 0023, Serowe. Queries should be received no later than three (3) days before the tender closing date. Those received after the stipulated date will not be responded to

Fee: A non-refundable fee of P250.00 (Two Hundred and Fifty Pula only); youth-owned companies shall pay half price, that is, P125.00 (One Hundred and Twenty-Five Pula only) shall produce ID (Oman) and Share Certificate as proof and the tender fee shall be payable at Council Revenue Office No. A27, Central District Council, Rural Administrative Centre (RAC) during working days between 09:00 and 12:45 and from 13:45 to 15:30 made out in favour of Serowe Administrative Authority prior to collecting the Tender Document

Delivery: The name of the bidder should be clearly marked on the outside of the plain sealed envelope. A One-Stage-Single Envelope Method will be followed. One (1) original marked "Original" and three (3) copies marked "Copy" of the tender offers sealed in one plain envelope and clearly marked: "Supply and Delivery of Cleaning Materials to 31 Primary Schools within Serowe Administrative Authority", addressed to Senior Assistant Council Secretary, Private Bag 0023, Serowe and should reach the LAPAD Secretariat Office No. 27, Serowe Administrative Authority offices, within old Sekgoma

Memorial Hospital Premises, not later than 09:00 on 19th January 2021. The tender opening shall commence on 19th January 2021, and soon after closure at Lady Khama Centre Hall. Tenderers wishing to attend to the opening of the tender may do so at their own expense. Tenderers are advised that telephonic, facsimile, telegraphic, or emailed and late tender offers will not be accepted

Requirements: Open Domestic Bidding. Tenderers who are domiciled in Botswana, 100% citizen-owned companies and are within Serowe Administrative Authority coverage, shall, in order to be considered for award of the contract, be appropriately licensed to manufacture/produce/supply the required items and registered with the Public Procurement and Asset Disposal Board in Code: 211 - General Supplies, Sub-Code: 01 - Chemicals for Lot 1; Code: 211 - General Supplies, Sub-Code: 11 - Toiletry and Hygiene Products for Lot 2; and/or Code: 211 - General Supplies, Sub-Code: 19 - Hardware and Tools, for Lots 3 & 4 according to the Laws of Botswana. Price margin preference will be applied to deserving suppliers in accordance with Presidential Directive 11(A) of 2010 Economic Diversification Drive (EDD) and Local Procurement Scheme (L.P.S); Presidential Directive CAB 19(B) of 2013 (where applicable). Provision of proof signed by the relevant Department is needed. The Local Authorities Procurement and Asset Disposal Act, 2009 Conditions and Regulations of Tender apply to this procurement for which all the applicable Tender Data is contained in the Tender Documents. Notwithstanding anything in the foregoing, Serowe Administrative Authority is not bound to accept the lowest or any offer, nor incur any expenses in preparation thereof. Request for clarification(s) should be addressed to Ms. M. Lekgotla or F. O Ramokhu, Email: mlekgotla@gov.bw/framokhu@gov.bw or by telephone at Telephone Nos. 4631108/07