

Republic of Botswana — Tender No. MESD/POU/REO/NE/001/2024-2026
Ministry of Education and Skills Development – Various Institutions in Francistown District

SUPPLY OF FOOD RATION AND DOMESTIC GAS TO VARIOUS INSTITUTIONS
IN FRANCISTOWN DISTRICT

- SEALED TENDER OFFERS ARE INVITED for the procurement of dry food ration and domestic gas to various institutions in Francistown District for period of twenty-four (24) months.
- The Procuring Entity is: Ministry of Education and Skills Development – Various Institutions in Francistown District as follows:
 1. Goldmine CJSS
 2. Selepa CJSS
 3. Mmei CJSS
 4. Montsamaisa CJSS
 5. Donga CJSS
 6. Setlalekgosi CJSS
 7. Tadabigwa CJSS
 8. Selolwe CJSS
- The Procurement Method is: Open Domestic Bidding.
- Tenderers who are domiciled in Botswana must, in order to be considered for award of the contract, be registered with the Public Procurement Regulatory Authority in the following categories:
 - Code: 207, Sub-Codes: 01 – General Food Supplies and/or 02 – Fresh Produce and/or 03 – Dietary Supplements, and/or
 - Code: 213, Sub-Codes: 01 – Processed Food and/or 02 – Beverages, and/or
 - Code: 216, Sub-Code: 01 – Gas.
 - PPRa registration is subject to online registration verification.
- The tender is reserved for citizens or citizen contractors as stated under section 76 (2) of the Public Procurement Act.
- Preference margins will be applied to qualifying bidders in line with the prescribed preference scheme: Cabinet Directive CAB No. 34 (B) 2014: Economic Diversification Drive (EDD) will be applied in this tender. The Presidential Directive on purchasing of local manufactured goods, services and agricultural products will also be applied in this tender for EDD registered manufacturers where preference margins will be applied according to their turnover threshold as per guidelines. The below locally manufactured products and agricultural products will be given preference margins as per Presidential Directive 34 (B) 2014.
- The Directive CAB 19 (B) 2013: Local Procurement Scheme.
- The Directive on “Local Procurement Scheme” will be applied in this tender as per the guidelines. Therefore bidders who qualify under this scheme (youth, women and disabled) are required to submit their certified copies of *omang*. In addition, people with disabilities are required to submit an affidavit that confirms their disability. For companies to benefit from this directive, they should also submit certificate enclosed signed by Youth Officer and chief or submit certified copies of *omang*.
- Presidential Directive CAB 2 (A) 2017, Selibi-Phikwe Economic Diversification Unit;

The Presidential Directive on purchasing of manufactured goods and services within the SPEDU Region (Procurement of at least 30% of the demand) will also be applied in this tender. Only companies registered with SPEDU shall benefit from this scheme.

Companies should provide Reservation certificate issued by SPEDU.

- Economic Inclusion Act, 2021 will be applied in this tender.
- The physical address for collection of Tender Documents is: Ministry of Education and Skills Development – Various Institutions in Francistown District (Goldmine JSS, Mmei JSS, Donga JSS, Tadabigwa JSS, Selepa JSS, Montsamaisa JSS, Setlalekgosi JSS and Selolwe JSS). (Bidders to provide proof of purchase).
- Documents may be collected during working hours between 0800 hours and 1245 hours and from 1345 hours to 1600 hours with effect from 22nd July, 2024 until 5th August, 2024.
- A non-refundable deposit of BWP250.00 (Two Hundred and Fifty Pula only) payable in cash made out in favour of the Government of Botswana or the Procuring Entity stated in the Tender Document is required on collection of the Tender Documents.
- As for youth owned companies, they shall buy Tender Documents at half price of P125.00 (One Hundred and Twenty-Five Pula only) which is the half price of the Tender Document. Youth companies should present certified copies of Form of Registrar of Companies listing Directors and Shareholders, Share Certificate and ID of Directors and Shareholders. Payments should be made at Bursar's Office in the above-mentioned schools.
- Note: Youth should be 35 years and below.
- Queries or clarifications relating to the issuance of these documents may be addressed, in writing, not later than a week (seven (7) days) before the tender closing date to: Mr B. A. Olekantse, Telephone No. 2412266, Fax No. 2415606.
- A compulsory site visit and meeting with representatives of the Procuring Entity will take place at the supplier premises between 0730 hours and 1630 hours to verify the location and check their capacity.
- The closing date and time for receipt of sealed tender offers is 1000 hours on 5th August, 2024.
- Late tender offers will not be accepted.
- The Bid Submission Method is: One-Envelope Submission Method in which a tenderer's financial and technical offers are submitted together in one sealed envelope.
- Submit one (1) original tender offer marked “Original” and two (2) duplicate copies of the original document marked “Copy” in one sealed envelope clearly marked: “Tender No. MESD/POU/REO/NE/001/2024-2026 — A Tender for Procurement of Supplies Food Ration and Domestic Gas to Various Institutions in Francistown for a Two Year Period”, shall be delivered to: Ministry of Education Skills and Development, North-East Regional Procurement Oversight Unit, Office No. 3.102, Second Floor, Ntsho House Offices.
- Indicate the school name that you tendered for in the envelope, each school must be tendered for separately.
- The name and address of the bidder should be clearly marked on the envelope.
- The Procurement Entity shall, during the bid opening, reject Tender Documents that are not securely sealed and correctly labelled as per the above instructions.

The Public Procurement Regulatory Authority's Standardised Conditions of Tender for Supplies shall apply to this procurement, for which all the applicable Tender Data is contained in the Tender Document.

Notwithstanding anything in the foregoing, the Procuring Entity or Government of Botswana is not bound to accept the lowest or any tender offer.

