

Boteti Sub-District Council - CDC/BOT/S&CD/03/2021-22

Tender offers are invited for the supply and delivery of toiletry to Boteti Sub-District Council registered orphans, needy students, and RADs students: Social and Community Development

Closing: 03 February 2021 09H00

Site Visit:**Contacts**

N. M. Direnyane	2909300/2909337/336	2978234
V. Thake	2909300/2909337/336	2978234

Collection: The physical address for collection of Tender Documents is the Department of Social Welfare and Community Development, Office No. A41, Rural Administration Centre, Boteti Sub-District Council in Letlhakane. Documents shall be collected during normal working hours between 07:30 and 12:45 and from 13:45 to 16:30 with effect from 24th December 2020 and only after production of a receipt. Queries relating to the issuance of these documents shall be addressed to N. M. Direnyane or V. Thake, Telephone Nos. 2909300/2909337/336, Fax No. 2978234

Fee: A non-refundable tender fee of P65.00 (Sixty-Five Pula only) payable in cash made out in favour of Boteti Sub-District Council at Revenue Office No. A1, Rural Administration Centre in Letlhakane, is required on collection of the Tender Document. In line with Government Policy Reform of 2015 Affirmative Action in favour of youth, companies shall pay half price (P32.50 (Thirty-Two Pula Fifty Thebe only)) to purchase tenders with proof of Form 2 and Omang

Delivery: All tenderers shall submit one (1) original and three (3) copies in one (1) sealed envelope which shall be retained by Boteti Sub-District Council. The original and the copies of the same must be clearly indicated (marked) on the top cover of the submitted document. offers shall be delivered at Letlhakane Rural Administration Centre, Office No. E15 in plain sealed envelope and addressed to: Senior Assistant Council Secretary, Boteti Sub-District Council, Private Bag 005, Letlhakane, and clearly marked: "Tender No. CDC/BOT/S&CD/03/2021-22 - Supply and Delivery of Toiletry to Boteti Sub-District Council Registered Orphans, Needy Students and RADs students". The closing time for receipt of tender offers is 09:00 on 3rd February 2021. Late tender offers will not be accepted. Opening of tender offers shall be done immediately after the closing at the RAC Western Conference Room (D1). It should be noted that during tender opening

all Covid-19 health protocols will be observed. Telegraphic, faxed, telexed and telephonic tender offers will not be accepted.

Requirements: This tender is reserved for tenderers domiciled within Boteti Sub-District only. 100% Botswana owned companies. Only tenderers who qualify in terms of a Public Procurement and Asset Disposal Board (PPADB) Code: 211 - General Supplies, Sub-Code: 11 - Toiletry and Hygiene Products are eligible to tender. Local Procurement Scheme shall apply as per Presidential Directive No. 19B of 2013. Economic Diversification Drive shall also apply as per Presidential Directive CAB No. 34B of 2014. Tenderers are permitted to bid for a maximum of two clusters but shall be awarded one (1) cluster. The Local Authorities Procurement and Asset Disposal Act's Standardised Conditions of Tender apply to this procurement, for which all the applicable Tender Data is contained in the Tender Documents. Notwithstanding anything in the foregoing, Boteti Sub-District Council is not bound to accept the lowest or any tender, nor incur any expenses in preparation of the tender